



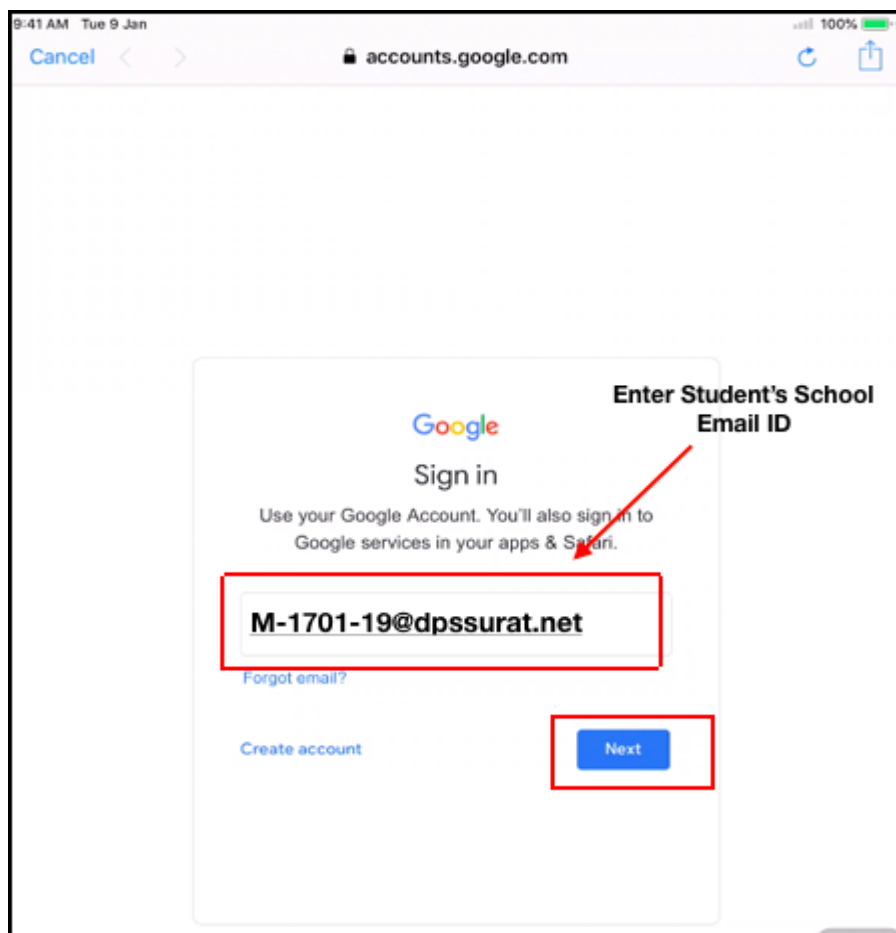
# DELHI PUBLIC SCHOOL SURAT

## Google Classroom Guidelines- on Computer

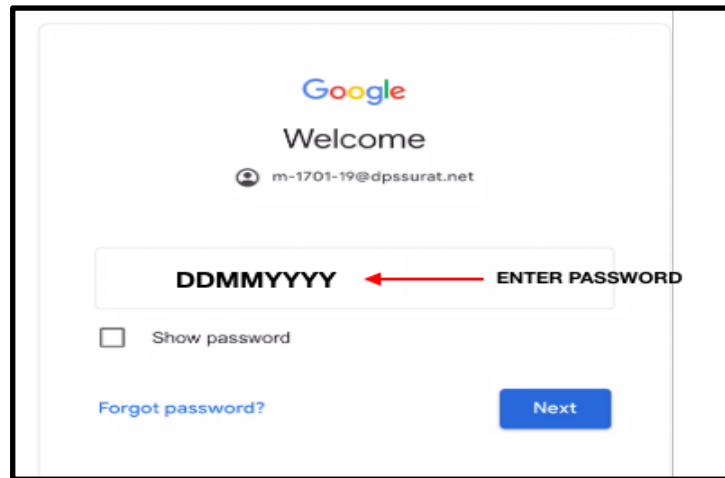
**Step 1:** Go to <http://www.google.com>. Click on **Sign In**.



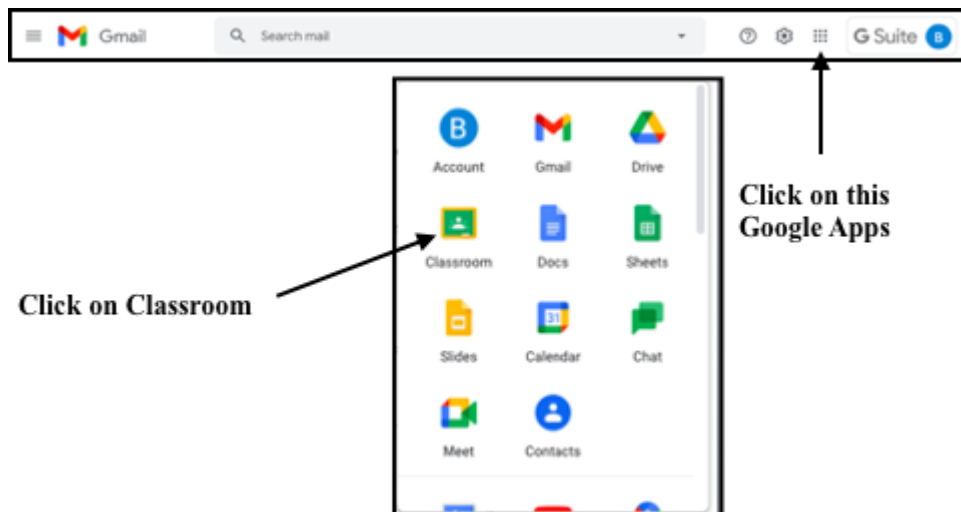
**Step 2:** Enter **Student's School Email address** as shown in the figure, then click on **Next**. For example Student's Email ID is [M-1701-19@dpssurat.net](mailto:M-1701-19@dpssurat.net)



**Step 3: Enter Password, Click on Next. Exa. Password- [DDMMYYYY\(01032016\)](#)**



Click on the **Google Apps** icon on the top right corner as shown in the figure and click on **Classroom**.



## How to join in the Google Classroom

**Step 1:** Teacher will send you the **Google Classroom link** through Email.

Open your **school Email account**.

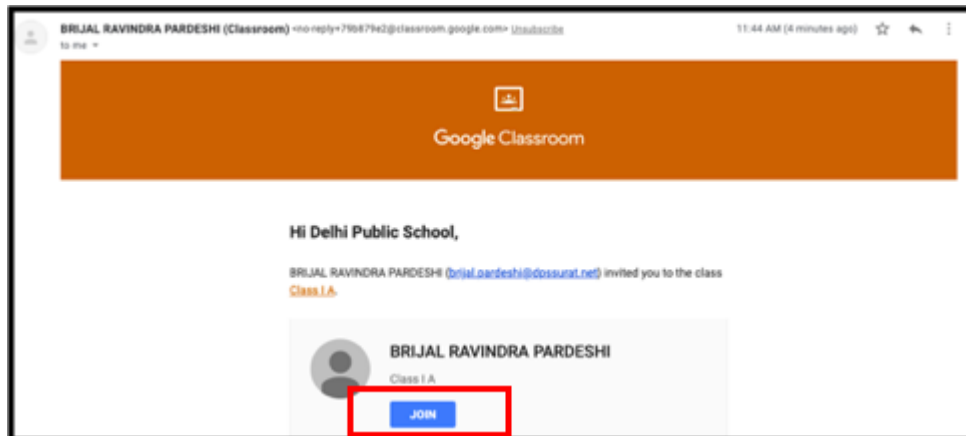
Click on **Inbox**.

You will receive one **Classroom invitation link** as shown in the figure.

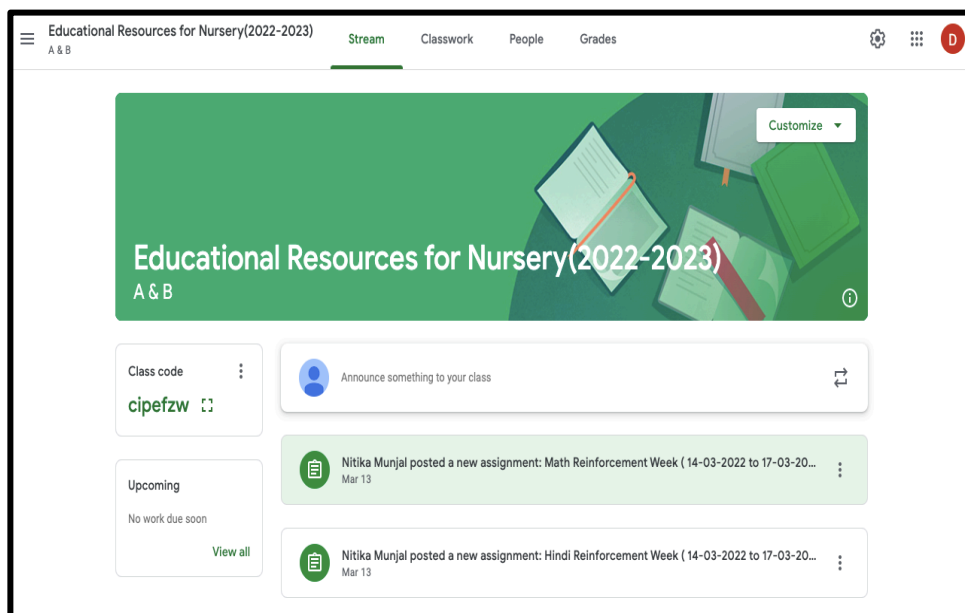
Click on Mail.



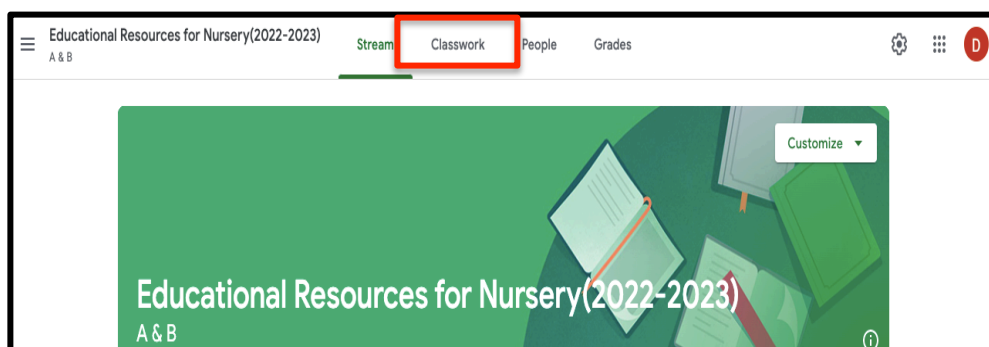
**Step 2:** You will receive a mail for joining the class as shown in the figure. Click on **Join**.



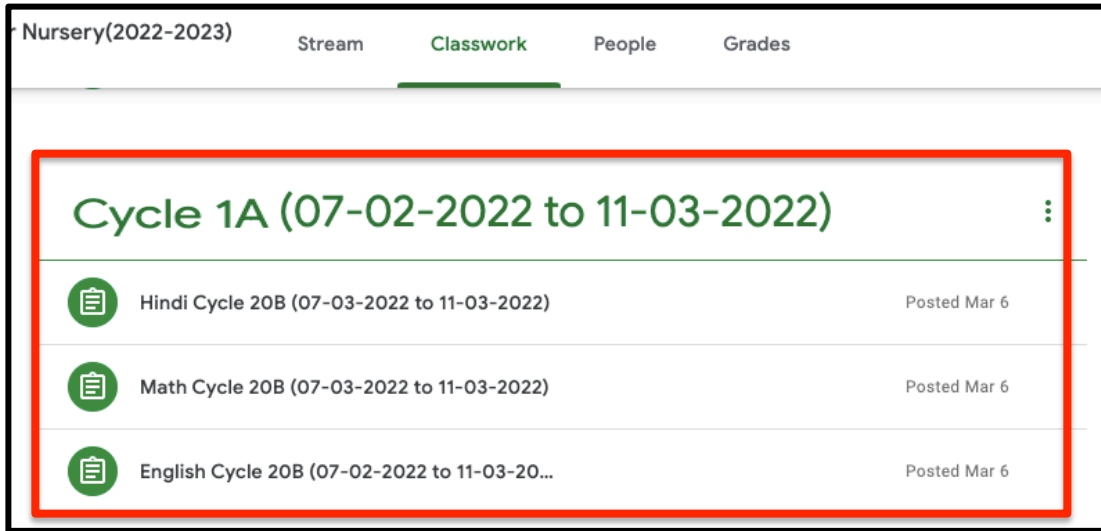
**Step 3:** You can view your Classroom as shown in the figure



**Step 4:** To view your Educational resources, click on **Classwork**

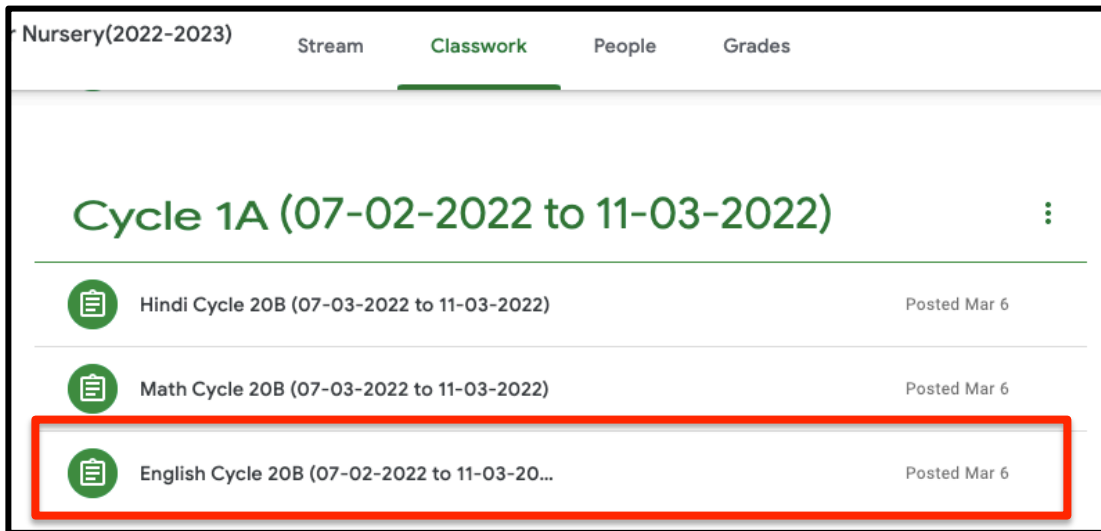


**Step 5:** You can view **Cycle**. In this cycle you can view all **three subjects, namely English, Hindi, Mathematics.**



## **How to View and download Educational Resources in Google Classroom**

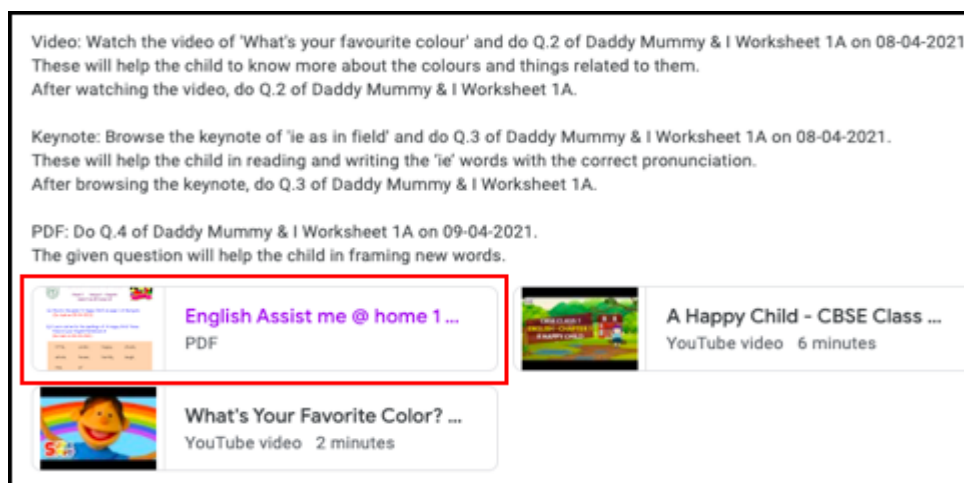
To view and download **English educational resource**, Click on **English subject**



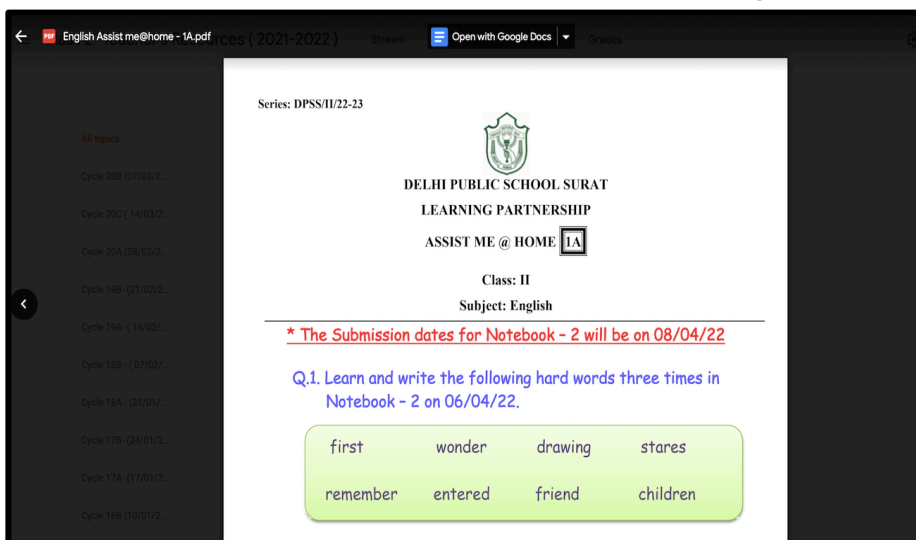
To view your English subject educational resource, click on **View assignment** as shown in the figure



To open the educational resource, click on **resource** as shown in the figure

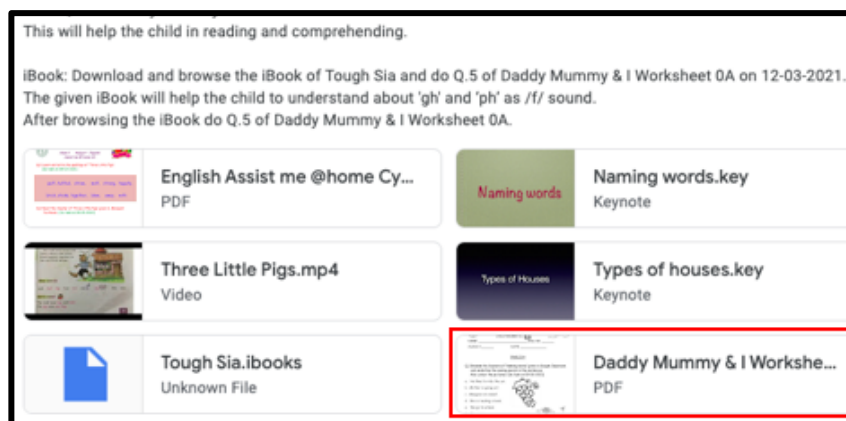


You can view your educational resource, as shown in the figure

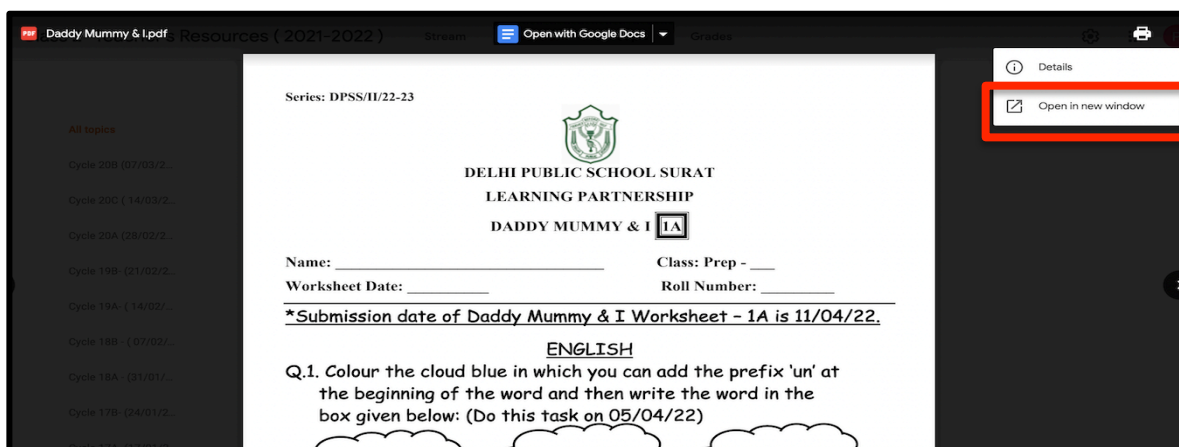


# How to download Educational resources from Google Classroom

## Step 1: Click on Educational resource



## Step 2: Click on the **three dots**, as shown in the figure and select **open in new window**



## Step 3: New tab will open, click on **download icon** to download the file. Now you can view your file in the download window of your computer

